

Winnefox Technology Executive Council Meeting Minutes
12 March 2021
Microsoft Teams-Remote Meeting

The meeting was called to order at 9:16am.

Present: Desiree Bongers, Jeff Gilderson-Duwe, Chris Kalupa, Hannah Klusmeyer, Deb Sadowski, Karla Smith, Gretchen Raab, Jon Mark Bolthouse, Julie Stobbe, and Clairellyn Sommersmith.

Guests included: Aaron Raschke and Nicole Hardina-Wilhelm

Absent: Cindy Wallace

Minutes: Chris moved to approve the minutes from the November 2020 meeting and Gretchen seconded. Approved

Updated Principles of Participation: Jeff told the history of the document starting in 2010, including the revision in 2016 due to redundancy to state statutes and with the interest to make it more accessible. This revision's updates are primarily to codify consensus agreements made during discussion of the ILS merger. While these changes have been agreed upon, they were not embodied in the Principles of Participations. Additional, changes were made to strengthen the network security expectations.

Karla and Clairellyn went through the proposed modifications. Desiree cited some points of clarification: local purchasing needs versus short loans, nuances of Local Hold, and accessibility of patrons addresses for library communications. These will be edited and sent back out to the committee prior to the board meeting at the end of March.

Quarantine issues? The current Winnefox recommendation is 24 hours at a minimum. Some libraries, like Redgranite and Oshkosh, still have longer quarantine lengths. There was some clarification sought as to what "24 hours" means. Chris and Desiree both indicated that their libraries kept things for over a whole day, i.e. Monday returns are checked in on Wednesday. Given the variability among libraries Karla will let Melissa know to keep the current wording on the catalog as is.

WPLC Report: Nicole mentioned the recent addition of Magazines to Overdrive, which are currently being financially supported by systems who had previously subscribed to RBDigital. Future of magazine funding is unclear. She also highlighted the WPLC use dashboard. Jeff highlighted the WPLC pandemic use report.

Chris expressed interest in seeing monthly high circulating titles. Clairellyn will talk to Keetra about the possibility of this.

Jeff informed the committee about the newly created System Technology Collaboration falling under umbrella expectations of WPLC to facilitate system collaboration. It is a volunteer member consortium of two committees: Operations and Steering. Jeff has just been elected at the Chair of Steering Committee.

Jeff explained the roles of each committee. The Operations Committee is comprised of system technology staff and seeks to provide suggestions/recommendations of technology-based opportunities for collaborations between groups of systems or statewide in order to address cost issues and hopefully extend equity of service.

The Steering Committee is the administration level and seeks out governance and funding opportunities for projects presented by the Operations Committee. Once the Steering Committee has seen to a project's viability, it is presented to the WPLC board for approval.

The goal of this Collaboration is to provide a more orderly structure to these projects.

WPLC could continue to be expanded as the vehicle for PLSR projects, including changes to statewide delivery, which will be discussed at a future WTEC meeting.

General technology update and discussion of projects: Karla first explained that one of the things that does not go on the project list is the Annual Statistics, which take up a significant amount of staff time during the early part of the year. She also highlighted the Overdrive information snafu, which has now been resolved, and the online card registration status. Jeff mentioned Jay's work with the M-Speed test banner ads. Desiree sought reports to do cleanup of Overdrive patrons who are not affiliated with Winnefox.

Future agenda items? Delivery Statewide System changes

Next meeting date – May 14th, 2021

Adjourned at 10:10am