

## Winnefox Technology Executive Council Meeting Minutes

8 May 2020

The meeting was called to order by Jeff Gilderson-Duwe at 9:03. Present were: Desiree Bongers, Chris Kalupa, Gretchen Raab, Aaron Raschke (for Vicki Lenz), Julie Stobbe, Clairellyn Sommersmith, Cindy Wallace, Jon Mark Bolthouse, Karla Smith, Holly Selwitschka

Absent: Vicki Lenz

Minutes: Chris first and Gretchen seconded the approval of the minutes. Jon Mark abstained, otherwise the minutes we pass unanimously.

Jeff spoke to the committee about expectations for the meeting. This would be a listening session. No timeline or decision will be solidified at this time. We will be looking for information as we move forward. Clairellyn gave a summary of the survey, which indicated that different libraries have a variety of thoughts regarding holds.

Discussion was had regarding the options for opening holds.

Vicki Lenz joined late.

Karla addressed what things were and were not possible with the system as it is currently set up. Some information that Karla has was the number of active holds, 32,000 and the number of those holds than can be filled by home libraries, 11,000. However, she cautioned that if holds were to be reopened, the system will grab any available hold, if a home copy is not immediately available.

Jeff suggested we look at 2019 data, but we could not find a way to specifically apply that information to our current situation. Chris noted that because patrons are not able to place holds on no locally own items, our holds numbers will not be accurate moving forward.

Desiree suggested that libraries prioritize filling local holds. This was met with positive support.

Jeff asked about staffing concerns. Calling to schedule holds takes significant staff time, but notices cannot yet be implemented. The number is staff limits the number of patrons in the building. The demands of local health departments was recognized, while expressing the concerned of being overwhelmed with patrons when library buildings do reopen.

Conversation moved to discussing whether libraries could opt in or out with various aspects. There was varied thought in the PR response to some libraries instituting LH and some not.

Agreement that Winnefox will move together towards reopening as a phased approach. In order for that happened it was agreed that quarantine method and length needs to be standardized, and that libraries may choose to not fill all holds for other libraries if they are overwhelmed.

Delivery frequency was then discussed, raising questions of volume, number of boxes, and safety. Answers were not available at this time.

It was agreed that Karla at a system level would not change the find limit from \$100. Individual libraries may bar individual patrons if they wish.

After much discussion about having normal due dates, rolling due dates, extensions, there was agreement that Karla will extend the due dates to the middle of June.

WPLC had their Annual Membership Meeting and Board Meeting recommending that sustainable funding model for the shared collection be established that allowed for 5% increase over the next 5 year. The increase will be divided among the participants. The usage of Overdrive has gone up significantly due to the Safer at Home policies. The DPI allocated \$250,000 of LSTA funds to address hold queues.

Additionally WPLC has a new initiative of establishing a tech collaboration and steering committees to do large scale state wide technology projects. This is a result of conversations that arose from PLSR.

Winnefox libraries contributed an additional \$24,500 toward the Advantage in April. The average hold length for an item is 33 days and Desiree, one of Winnefox's purchasers have holds down to 1 copy for every 6 holds.

Desiree and Chris both mentioned staff who are reluctant to open to the public. Jeff reminded the directors of the DPI's writing teams who are working on a guideline to reopening. raised a concern regarding staff and their fear of working with the public. Other discussions of reopening

Karla went over the technology plan highlighting that the most recent catalog upgrade includes the responsive design we have been waiting for.

Adjourned at 10:50