

Winnefox Technology Executive Council Meeting
May 6 2022
9:15 AM

Agenda

1. Call to order at: 9:18.
2. Present: Karla Smith, Clairellyn Sommersmith, Jeff Gilderson-Duwe, Crystal Marschall, Hannah Klusmeyer, Gretchen Raab, Desiree Bongers, Chris Kalupa, Absent: Amanda O'Neal, Jon Mark Bolthouse, Brian Kopetsky, Jeannie McBeth.
3. Approval of the Minutes for March 11, 2022
 - a. Cannot approve the minutes. January, March, and May minutes will be on the July agenda.

Jeannie McBeth joined at 9:24

4. Draft Responsible Use Form

Clairellyn presented the proposed draft of the Responsible Use Form. There was broad consensus for the new wording. Two questions arose: one, options to encourage staff without emails to take cyber security seriously and two, the renewal and review of the Responsible Use Form.

Jeff suggested that Winnefox would put together information regarding cyber security that libraries could use in their staff training, leaving the onus on the library itself in enforcing the expectations.

Gretchen and Chris both expressed desire to have the Responsible Use Form reviewed and re-signed by staff regularly. Chris suggested that it be tied to when staff would need to update their passwords. There was consensus following this idea.

Jeannie made the motion and Hannah seconded the motion to approve the new Responsible Use Form, which will be redistributed by Winnefox.

5. Student Cards

Clairellyn summarized why some libraries have been moving to providing student cards, or library cards where parental signatures would not be needed. Following discussion, while there is a desire to remove barriers to library access, WTEC

members are not interested in having Winnefox pursue student cards at this time. Jeannie did request there be some process into looking at digital cards.

6. General technology update

Karla asked the group how helpful the technology project list in its current format. Both Gretchen and Desiree expressed their appreciation for the project list, specifically how it highlights services at other libraries which could be duplicated at theirs. There was consensus to keep the project list as is.

7. Future agenda items?

The council expressed a desire to start meeting in person again even if the meetings were short. The next meeting was moved from July 8th to July 15th. It will be held at Oshkosh Public Library.

8. Meeting adjourned at 10:05