

Winnefox Technology Update

11-Jul-22	Status	Staff	Notes
Database Maintenance	Done	Karla	Quarterly-ish cleanup of old records in database.
Test Office365 on public computers	Done	Pete	
Update VPN Passwords	Done	Pete	
Set up Westfield Network in new space	Done	Pete/Jay	remodel complete, set up week of May 9
GigaSwitch Installs	Done	Pete/Jay	6 libraries will get faster internet switches via ARPA
Install alternative to Envisionware for online payment	Done	Melissa	Switched online pay link to use ProPay instead of Envisionware. Lower bank fees.
Renew and reapply certificates for SQL/Vital Server and EZProxy.	Done	Keetra	Validity for certificates has been reduced to 13 months (397 days) so this will become an annual task. We did purchase a two year renewal, however, at a lower cost.
Set up digitization storage server for libraries	Done and ongoing	Pete, Keetra	The server is set up and available for patrons at archives.winnefox.org. OAI setup will be complete in time for September harvest. More libraries' data will be added soon. Others are working on metadata entry. Still others would like assistance getting started.
Networking, PC support, and email			
Working with other systems on group backup solutions	In Process	Pete	pilot backup programs running
ARPA Tech Grant Orders	In Process	Pete	waiting on backordered Merakis, done otherwise
Moving Spectrum libraries back to TEACH	In Process	Pete	11 remaining libraries on track to move to badgernet
Next-gen Firewall install	Pending	Pete/Jay	scheduled for September
New Host Server	In Process	Pete	Ordered, ETA August
New Pharos Server	Pending	Pete	Post new host, old Pharos OS EOL
New Public Segment Domain Controller	Pending	Pete	Post new host, old OS EOL
Online catalog			
Catalog updates	in Planning	Melissa, Karla	Improve access to various features, possible Niche integration, some "re-modeling & re-decorating."
Symphony and WorkFlows			
Piloting New BC Acquisition software	In Process	Melissa, Crystal, Karla	Found a bug with software, getting Crystal more in-depth training, looking towards downloading records from vendor directly into BC Acq.
Investigate how to improve Symphony Acquisitions usage	Mostly Done	Karla, Melissa	Still a few tweaks here & there. Would like to get 9xx setup with Midwest Tapes and Baker & Taylor.
Local Database Maintenance			

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Create Volunteer database for Fond du Lac, Menasha, Oshkosh	On hold	Keetra	Application and search screen complete, now working on additional backend functionality.
Create cemetery index database for Berlin	On hold	Keetra	Was thinking something similar to Oshkosh's index. Berlin has quite a few indexes in Excel. If other libraries are interested, perhaps a combined cemetery index similar to the vital index?
Create Newspaper database for Fond du Lac, perhaps a combined database like Vital	On hold	Keetra	Advised Fond du Lac on data entry setup that will blend with already existing (but recently decommissioned) databases for Oshkosh & Menasha. Scripting has begun (retooling existing decommissioned scripts). Fond du Lac working on normalization of data for import.
Retool Research database backend in MySQL	Near Done	Keetra	The goal of this project would be to discontinue maintaining separate Research pages and instead have library websites be able to query directly from the database to display the resources. Data aggregation and scripting changes are complete and Jay is working on the Research DB API. Waiting to see our pieces fit together and will see if any changes need to be made on the database end.
Create a "Winnefox Directory" database of sorts to include hours open.	On Hold?	Keetra, Others?	There was discussion on creating a database for staff that would include hours, contact information, etc. but there may be other options for this information such as Sharepoint. Further investigation/discussion is needed.
Website development and support			
Oshkosh Public Library website	In Process	Jay	Development on hold, revisiting design.
Mass migrate or rebuild sites before software EOL	In Process	Jay	All of the Drupal 7 sites (28) are nearing EOL. Each of these sites will need to be upgraded.
Winneconne Public Library website	In Process	Jay	In development
Research DB API	In process	Jay	API completed, plugin to integrate API results into website in progress.
Other			
CEP Marketing/Calendaring software Pilot	In Process	Karla, Melissa, Jay, OPL, MPL	Was waiting for SirsiDynix to implement new functionality. That was done about mid-April. Newly restructured backend. Need to recreate all the documents, lists, etc.
New Director Training Organization	In Process	Clairellyn, Karla	Pull together all the various training documents, develop checklists and timelines.
New Director Training Content	In Process	Multiple People	Creating, updating documents as needed. Creating tutorial videos with Screencast-o-matic. Will probably implement Niche Academy.
Cleanup Overdrive Marketplace Accounts / Overdrive Support email configuration	Near Done	Keetra, Pete	Many accounts were out of date due to staff turnover, a number of email addresses were defunct. Waiting to hear back from a handful of libraries.